

TOWN OF MONTGOMERY INDUSTRIAL DEVELOPMENT AGENCY  
Town Government Center  
110 Bracken Road  
Montgomery, New York

Tuesday, March 09, 2021  
1:00 PM

Present:

Jeffrey Crist, Chairman  
John Dickson, First Vice Chairman  
J. Thomas Jones – Second Vice Chairman  
Randi Picarello, Member  
Robert Santo – Member

Present via Conference Call:

Matthew Stoddard, Treasurer  
Edwin Williams, Member

Also Present:

Conor Eckert, Executive Director  
Richard Golden, Attorney with Burke, Miele, Golden & Naughton, LLP  
William Ibberson, President, Acquisitions Marketing, Live Stream Technician  
Suzanne Hadden, Secretary

Present and via Conference Call:

Members of the Public

AGENDA

Call to Order and Declaration of Quorum

Approval of the February 9<sup>th</sup>, 2021 meeting minutes

Public Comment on Items on the Agenda

i. For those of you who cannot attend in person

Call: 844-854-8432 | Code: 2166 376 598#

Discussion and Consideration of Adopting Updated Local Labor Policy

Discussion and Consideration of Adopting Updated Uniform Criteria for the Evaluation of Projects Policy

Discussion and Consideration of Adopting MBE/WBE Policy

Discussion of Economic Development Corridor Study

Update on Yearly Audit - Update and next steps

Executive Director's Report

Financial Report for February 2021

Other Business

a. Approval of reconveyance for UPS project

b. Approval of 2020 operations and accomplishments document

c. IDA paid yearly dues for Inform Analytics Cost Benefit Analysis Tool for \$675

Next meeting scheduled for April 13<sup>th</sup>, 2021

Adjournment

Call to Order and Declaration of Quorum

Chairman Crist called the meeting to order – He introduced the board, and a roll call of the board was taken. All board members were present. Treasurer Stoddard and Member Williams were present via conference call.

Approval of the February 09, 2021 Meeting Minutes

First Vice Chairman Dickson motioned to accept the February 09, 2021 meeting minutes, seconded by seconded by Member Picarello. A roll call of the board was taken, all in favor, all ayes, motion carried.

Public Comment on Items on the Agenda

- a. For those of you who cannot attend in-person, please call:
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Sylvie Rainaldi, resident – Spoke on the policies that were on the agenda and suggested certain additions and revisions. She reviewed the email that was sent to the board prior to the meeting.

There were no calls received from the public for the comment session and there wasn't anybody else was in the audience.

Discussion and Consideration of Adopting Updated Local Labor Policy

Executive Director Eckert – Reviewed the updates to the draft local labor policy.

A discussion was held.

First Vice Chairman Dickson motioned to approve the updated Local Labor Policy, subject to the three modifications as discussed, one, clarify what the project should be under that policy, make it clear in the policy that the project will always include site preparation and construction phases of the project, secondly, that the project could include interior furnishings and equipment outfitting the interior of the building if and to the extent that the ida has granted benefits to such interior outfitting (example sales tax exemption), and third, included within the project would be additions and renovations subsequent to the completion of the earlier project, if and to the extent that benefits are being requested for such additions and renovations, and also a 30-day timeframe for payroll records to be submitted after the end of a month, seconded by Member Santo. A roll call of the board was taken. All in favor, all ayes, motion carried.

Discussion and Consideration of Adopting Updated Uniform Criteria for the Evaluation of Projects Policy

Executive Director Eckert – Reviewed the additions to the uniform criteria for the evaluation of projects policy.

Second Vice Chairman Jones motioned to accept the updated Uniform Criteria for the Evaluation of Projects Policy, seconded by Member Santo. A roll call of the board was taken. All in favor, all ayes, motion carried.

Discussion and Consideration of Adopting MBE/WBE Policy

Chairman Crist – Updated the board on the draft MBE/WBE Policy, with Veteran owned businesses to be included in the policy.

Executive Director Eckert – Further reviewed the draft policy.

A brief discussion was held.

First Vice Chairman Dickson motioned to adopt the MBE/WBE Policy as proposed, with the suggestion by Second Vice Chairman Jones that this policy be discussed at the April meeting, seconded by Member Picarello. A roll call of the board was taken. All in favor, all ayes, motion carried.

Chairman Crist – An announcement from the Supervisor’s office was read. “Any resident in the Town of Montgomery who is eligible for the COVID 19 Vaccine and would like assistance setting up an appointment, please call the TOM Strong Community Response Team at (845) 741-2835.”

Update on Yearly Audit - Update and next steps

Executive Director Eckert – Explained that the auditors are waiting on confirmations on the number of jobs per project in order to complete the 2020 IDA Audit.

A brief discussion was held.

Executive Director’s Report

Executive Director Eckert – Reviewed the recent happenings being entertained and announced the Coffee & Conversation session that is being held Wednesday, March 10<sup>th</sup> at the Walden Diner at 10:00 a.m.

Other Business

Approval of reconveyance for UPS project

Attorney Golden – Reviewed the agreement and the need for the board to complete SEQRA before the Resolution is voted on.

Second Vice Chairman Dickson motioned that the board recognizes that the UPS reconveyance agreement and resolution is a Type II Action under the DEC SEQRA Regulations requiring no further SEQRA review, seconded by Member Santo. A roll call of the board was taken. All in favor, all ayes, motion carried.

Second Vice Chairman Dickson motioned to authorize the reconveyance agreement and resolution for the UPS project, seconded by Member Picarello. A roll call of the board was taken. All in favor, all ayes, motion carried.

Other Business

Approval of 2020 operations and accomplishments document

Executive Director Eckert – Explained the purpose of the 2020 operations and accomplishments document. The document will be posted on the website and included with the PARIS reporting.

Member Picarello motioned to accept the 2020 operations and accomplishments document, seconded by Member Santo. A roll call of the board was taken. All in favor, all ayes, motion carried.

IDA paid yearly dues for Inform Analytics Cost Benefit Analysis Tool for \$675

Executive Director Eckert – Discussed the need for the Analytics Cost Benefit Analysis Tool contract.

A brief discussion was held on the prior contract and the renewal process.

Member Santo motioned to renew the Inform Analytics Cost Benefit Analysis Tool for one year, seconded by First Vice Chairman Dickson. A roll call of the board was taken. All in favor, all ayes, motion carried.

Financial Report for February 2021

Treasurer Stoddard reviewed the February 2021 Financial Report.

First Vice Chairman Dickson motioned to accept the February 2021 Financial Report as presented by Treasurer Stoddard, seconded by Member Santo. A roll call of the board was taken. All in favor, all ayes, motion carried.

Next meeting is scheduled for Tuesday, April 13, 2021.

First Vice Chairman Dickson motioned to adjourn the meeting, seconded by Member Picarello. A roll call of the board was taken. All in favor, all ayes, motion carried.

Respectfully Submitted,

Suzanne Hadden, Secretary