

**Town of Montgomery Industrial Development Agency
Town Hall
110 Bracken Road
Montgomery, NY 12549**

Audit Meeting Minutes

**December 12, 2023
12:30 PM**

PRESENT:

Matt Stoddard, Treasurer
John Dickson, Chairman

ABSENT:

Agenda

- 1. Call to Order and Declaration of Quorum**
 - 2. Auditor RFP Discussion & 2024 Appointment**
 - 3. Review of 2024 Projected Budget and Recommendations Discussion**
 - 4. Adjournment**
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1. Meeting was called to order by John Dickson, a quorum was present with one vacancy on the Committee. There were no meeting minutes provided from the last Audit Committee meeting.

2. Executive Director Felicia Kalan provided the PKF O'Connor Davies estimate of \$10,500 for auditing services for Board review. Matt Stoddard made the motion for the approval of PKF O'Connor Davies as the 2024 agency auditor, second by John Dickson, motion was accepted.

3. It was determined that a review of the 2024 Project Budget and recommendations will be moved to the January 9 Audit Committee meeting. It was also discussed that with the board vacancy from Jeffrey Crist, the Board would be recommending new MIDA Board member Stacey Hillman to join the Audit Committee.

4. A motion was made by John Dickson to close the Audit Committee with no further items to discuss. Motion was seconded by Matt Stoddard, meeting was adjourned and it was announced the next committee meeting will be held on January 9, 2023.