



Town of Montgomery Industrial Development Agency Meeting Minutes
Town Hall
110 Bracken Road
Montgomery, NY 12549

April 9, 2024
1:00 PM

PRESENT:

John Dickson – Chairman
J. Thomas Jones – First Vice Chair
George DeClue – Second Vice Chair
Robert Santo – Member
Jose Hernandez – Member
Felicia Kalan – Executive Director TOMIDA
Lauren Rowley – Secretary TOMIDA
Jose Rojas – Livestream Services (Acquisitions Marketing)

ABSENT:

Matt Stoddard – Treasurer
Stacey Hillman – Member

NOTE: Conference Call Line – No calls.

AGENDA

- 1. Call to Order and Declaration of Quorum**
 - 2. Approval of the March 12, 2024 Meeting Minutes**
 - 3. Public Comment on Items on the Agenda**
 - 4. Milk Factory, LLC Update**
 - 5. Executive Director's Report**
 - 6. Financial Report**
 - 7. Other Business**
 - **Government Committee Updates**
 - **Board Vote Consideration to Reschedule June 11, 2024 Regular Board Meeting to June 20, 2024 at 1pm**
 - 8. Adjournment**
 - 9. Next Regular Meeting scheduled for Tuesday, May 14, 2024 at 1pm.**
-

Meeting

1. Chairman John Dickson called the meeting to order and introduced the board members in attendance. A quorum was present.
2. A motion was made by George DeClue to approve the March 12, 2024 meeting minutes, which was seconded by J. Tom Jones. A roll call vote was taken.

Jose Hernandez – Aye
J. Thomas Jones – Aye
Robert Santo – Aye
George DeClue – Aye
John Dickson – Aye

Motion carried.

3. There was no public comment on items on the agenda.
4. The approving resolution for the Milk Factory is delayed. We received the negative declaration from the town planning board and the project is fully approved, but they are stalled with financing infrastructure needs and will likely need 3-6 months to resolve this.
5. Felicia Kalan gave her Executive Director report to the board. (Attached.)
6. Felicia Kalan read the March Financial Report. (Attached.) Jose Hernandez made a motion to accept the March Financial Report, which was seconded by Bob Santo. A vote was taken by roll call.

Jose Hernandez – Aye
J. Thomas Jones – Aye
Robert Santo – Aye
George DeClue – Aye
John Dickson – Aye

Motion carried.

7. George DeClue shared that the Governance Committee agreed to present a few things to bring to the full board for discussion. Felicia Kalan shared that one of these items is reviewing the fee schedule of other IDAs and she shared multiple fee schedules. The application fees for other IDAs are significantly higher (Orange County IDA is \$2,500) and it was discussed and approved by the Governance committee to raise the Montgomery IDA's application fee to \$1,000.

A motion was made by Bob Santo to raise the fee to \$1,000, which was seconded by Jose Hernandez. A vote was taken by roll call.

Jose Hernandez – Aye
J. Thomas Jones – Aye
Robert Santo – Aye
George DeClue – Aye
John Dickson – Aye

Motion carried.

Felicia Kalan stated that other Montgomery IDA fees could be discussed at another time, but right now this change was the only recommendation from the Governance Committee.

Felicia Kalan also shared that she and Ashley Torre discussed a social media policy. Ashley will draft a policy that the board can review at a later time.

Bob Santo thought there was a committee redesigning the town's logo, but hasn't heard anything about it. Felicia will follow-up and speak with Supervisor Brescia about this.

Ashley Torre mentioned that the board was considering changing the June meeting from May 11th to June 20th. J. Thomas Jones stated that he would not be available for that meeting. The rest of the board was alright with this change.

A motion was made by Jose Hernandez to move the June meeting to June 20th, which was seconded by George DeClue. A vote was taken by roll call.

Jose Hernandez – Aye
J. Thomas Jones – Aye
Robert Santo – Aye
George DeClue – Aye
John Dickson – Aye

Motion carried.

Jose Hernandez took a moment to thank Felicia for being on top of everything and always communicating about meetings, which is tremendously helpful and appreciated.

8. Jose Hernandez made a motion to adjourn the meeting, which was seconded by George DeClue. All board members were in favor, none opposed. Motion carried.

10. Next regular meeting of the Montgomery IDA: Tuesday, May 14, 2024 at 1pm.

These minutes were transcribed by Lauren Rowley, Secretary of the Montgomery IDA.